

UNIVERSITY OF HARTFORD

2019–2020 Verification Worksheet

Your application was selected for by the U.S. Dept. of Education in a process called verification. According to the Federal Student Aid program rules, the school must request, review and compare your 2017 financial documents with information provided on your FAFSA. If there are differences between your application and your financial documents, you or the school may need to make corrections. Please carefully read and review each section.

PART A. Student Information

Student's Last Name	Student's First Name	Student's ID#	
Address	City	State	Zip Code
Home Phone	Cell Phone		

PART B. Confirming Household Information

Independent student (If you were not required to report parental information on the FAFSA):

- List yourself and your spouse if you are married.
- List children, if you will provide more than half their support from 7/1/2019-6/30/2020.
- List other people currently living with you, for whom you will provide more than half their support from 7/1/2019-6/30/2020

Dependent student (If you were required to report parental information on the FAFSA):

- List yourself and your parent(s), including stepparent, even if you do not live with them.
- List your parents(s)' other children, even if they do not live with your parent(s), if your parent will provide more than half their support from 7/1/2019-6/30/2020
- List other people currently living with your parent(s), for whom your parent(s) will provide more than half their support from 7/1/2019-6/30/2020

Write the names of all household members. Also write the name of the college for any household member who will be attending at least half-time between 7/1/2019-6/30/2020, and is enrolled in a degree, diploma or certificate program.

	Full Name	Age	Relationship	Name of College Attending
1			Self	University of Hartford
2				
3				
4				
5				
6				
7				

PART C. Student Tax Status and Requirements

Please check the box that is applicable for the student/spouse.

- The student/spouse did not work in 2017 and is not required to file a tax return.
Independent students must submit an IRS Non-Filing Letter for the 2017 tax year.
- The student and/or spouse used the IRS Data Retrieval Tool for the FAFSA to transfer 2017 income information onto the student's FAFSA
- The student and/or spouse did not or could not use the IRS Data Retrieval Tool for the FAFSA. You must attach an official 2017 IRS Tax Return Transcript.
- The student and/or spouse worked but were not required to file a 2017 Federal Tax return. Complete the section below and attach 2017 W-2's.

Independent students must submit an IRS Non-Filing Letter and W-2's for the 2017 tax year.

<i>If you selected the last box complete the information below:</i>	
Employer's Name	Employer's Name
	\$
	\$

PART D. Parent Tax Status and Requirements

Please check the box applicable to the parent(s), if parent information was required on the FAFSA.

- The parent used the IRS Data Retrieval Tool for the FAFSA to transfer 2017 IRS income information onto the students FAFSA.
- The parent did not or could not use the IRS Data Retrieval Tool for the FAFSA. You must submit a 2017 IRS Tax Return Transcript.
- The parent is a *victim of IRS Identity Theft*. Provide a copy of the official IRS letter documenting your circumstance.
- The parent did not work in 2017 and is not required to file a 2017 Federal Tax Return. Attach a copy of the IRS Non-Filing Form letter for 2017.
- The parent worked but was not required to file a 2017 Federal Return. Complete the section below and attach copies of your parent's 2017 W-2's and the IRS Non-Filing Letter for the 2017 year.

<i>If you selected the last box complete the information below:</i>	
Employer's Name	Amount Earned in 2017
	\$
	\$

PART E. How to Acquire Tax Documentation

To obtain a 2017 IRS Tax Return Transcript you may download the document at www.irs.gov. To request a 2017 Non-Filing Letter, complete and mail IRS Form 4506-T.

PART F. Certification and Signature

If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.

By signing this worksheet, I (we) certify that all of information reported on this worksheet is complete and accurate.

Student Signature

Date

Parent Signature

(Required if dependent student)

Date